Minutes of Board Meeting  
December 14, 2016  
10:00 a.m.

Present
David Connell, Chairman  
Jeff Wigington  
Jim Cole  
Hubert Parker  
Todd Cowan  
Wallace Coopwood

Not Present
Bob Pierce  
Jeff Markey  
Rachel Little

Also attending the meeting from the State Attorney General’s Office was Amy Radley; from the Office of Planning and Budget was Sonya Smith and Donald Kirkland; from several CDL schools were the Georgia Driving Academy, Werner Enterprises, CSRA Transportation, Atlanta Truck Driving School, and America’s Driving Force; and the DDS Executive staff.

Establish Quorum/Call to Order
Chairman David Connell confirmed the presence of a quorum and called the meeting to order at 10:04 a.m.

Oath of Office
Chairman David Connell gave the Oath of Office to our newest Board member, Wallace Coopwood. Mr. Coopwood was appointed by Speaker David Ralston in November 2016.

Approval of Minutes
Chairman Connell called for a motion regarding the Minutes from the October 12, 2016, Board meeting. A motion was made by Todd Cowan to approve the regular meeting minutes as presented; Jim Cole seconded the motion with unanimous approval by the remaining Board members.

Commissioner’s Report
Commissioner Brantley began by presenting a PowerPoint to the Board acknowledging Ms. Yolanda Hammond of the Albany CSC as the Georgia DDS 2016 AAMVA International Driver Examiner Certification (IDEC) of the Year winner. She was recognized for her exceptional customer service, her strong leadership and for her inspiration to others. The 2016 IDEC nominees were: Otis Bell (District 1); Erin Watkins (District 2); Demario Curtis (District 3); Bernard Nelson (District 4); Rosemond Timothy Jno-Charles (District 5); Monica Tolbert (District 6); Cenizan Washington (District 7); and Jennifer Bannister (District 9).

Commissioner Brantley briefed the Board on the DDS legislative proposals for 2017. There were six legislative proposals submitted to the Governor’s office for consideration and all were approved on November 21, 2016. The 2017 session will convene on Monday, January 9, 2017.
Commissioner Brantley then updated the Board on the State Charitable Contribution Plan (SCCP) events and funds raised. A PowerPoint presentation showed the different activities employees were engaged in to raise funds.

Commissioner Brantley presented to the Board a PowerPoint presentation from the Fayetteville CSC demonstrating how quick and efficient it is to get your license. Jenine Ingram, Media Specialist, also filmed a mannequin Challenge with the staff and the customers.

Spencer Moore, Deputy Commissioner, gave an update on facilities. The Valdosta CSC has been remodeled. The new location of the Fayetteville CSC is open and a ribbon cutting-ceremony was held on December 1, 2016. A PowerPoint presentation showed the before and after pictures of both CSC’s.

Commissioner Brantley updated the Board on the field’s performance. For the month of October we had 337,285 transactions. Our average statewide wait-time was 10 minutes, 57 seconds. For the month of November we had 329,726 transactions. Our average statewide wait-time was 9 minutes and 59 seconds.

Commissioner Brantley reminded the Board that the Affidavit of Public Officer will need to be completed and sent to the Georgia Government Transparency and Campaign Finance Commission no later than January 30, 2017.

Michele Granger, Budget Director, gave an update of the current budget and reviewed the budget requests tentatively submitted to the Office of Planning and Budget (OPB) for Amended Fiscal Year 2017 and Fiscal Year 2018. As agencies were instructed to submit flat budgets for both years, the amount of each request was the same as the current budget for Fiscal Year 2017. However, OPB did allow DDS to request bond funding for vehicle replacements and a new building for the Gainesville CSC.

A motion was made by Jim Cole to approve the budget as presented; Todd Cowan seconded the motion with unanimous approval by the remaining Board members.

**Rule for Initial Approval**

Angelique McClendon, General Counsel, reviewed the following rule:

**375-3-1-.34 Application of Minors**

Hubert Parker motioned to approve the initial rule for adoption; Jim Cole seconded the motion with unanimous approval by the remaining Board members.

**Rules for Final Approval**

Angelique McClendon, General Counsel, reviewed the following rules:

1-1-.01 Applications. Amended.
1-1-.02 Commercial Driver’s License Exemptions. Amended.
1-1-.03 Affidavit for Changes on Commercial Driver’s License. Amended.
1-1-.04 Minimum Physical Requirements Required to Obtain a Commercial Driver’s License. Amended.
1-1-.05 Exemptions from Medical Requirements.
1-1-.06 Driver Qualifications. Amended.
1-1-.07 Suspensions.
Wallace Coopwood motioned to approve the final rules for adoption; Jim Cole seconded the motion with unanimous approval by the remaining Board members.

375-3-.23 Pauper’s Affidavit for Reinstatement or Restoration Fees.

Todd Cowan motioned to approve the final rule for adoption; Wallace Coopwood seconded the motion with unanimous approval by the remaining Board members.

375-5-.10 Locations of Schools.

Hubert Parker motioned to approve the final rule for adoption; Wallace Coopwood seconded the motion with unanimous approval by the remaining Board members.

Citizen Waivers

Earl Grayson – He is seeking a driver’s license in the name of Earl Calvin Grayson, Jr. He is 61 years old. He was born in Japan and adopted by American citizens. His father was born in Alabama and his mother in Georgia. He has a copy of his father’s and mother’s birth certificates, a marriage certificate, a high school diploma, a college degree, a copy of his father’s DD214, and a Numident letter. Ms. Angelique McClendon stated that the department supports the approval of the waiver.

Jeff Wigington motioned to approve the waiver; Jim Cole seconded the motion with unanimous approval by the remaining Board members.

Emma Ree Grier – She is seeking an ID card in the name of Emma Ree Grier. She is 67 years old. She is missing a copy of her birth certificate. She has a copy of her marriage license, a copy of her employment record, a Georgia voter ID, and a social security card. Ms. Angelique McClendon stated that the department does not support the approval of the waiver because she only has older documents and recommends that she seek a Numident letter.

Jeff Wigington motioned to deny the waiver; Todd Cowan seconded the motion with unanimous approval by the remaining Board members.

Sharmina Harrison – Ms. Harrison was present at the board meeting but withdrew her request for a waiver.

Sonja McRoy – She is seeking an ID card in the name of Sonja Lewis McRoy. She is 62 years old. She was born in Germany. She has a copy of her parents’ marriage certificate, a copy of her father’s DD-214, a
copy of her school record, a copy of her father’s WD-53, and a Social Security card. Ms. Angelique McClendon stated that the department supports the approval of the waiver.

After much discussion, Jeff Wigington motioned to approve the waiver pending proof of marriage; Wallace Coopwood seconded the motion with unanimous approval by the remaining Board members.

James Richard Pickerell – He is seeking an ID in the name of James Richard Pickerell. He is 57 years old. He was born James Richard Higgins. His last name was unofficially changed to Pickerell. He has a copy of his birth certificate (last name Higgins), a copy of his child’s birth certificate, a marriage certificate application, a marriage certificate, a Medicare card, a Social Security card, a copy of his hospital bill, and a Numident letter. Ms. Angelique McClendon stated that the department supports the approval of the waiver.

Jim Cole motioned to approve the waiver; Wallace Coopwood seconded the motion with unanimous approval by the remaining Board members.

New or Old Business

The next Board meeting will be held on January 11, 2017.

Adjournment

There was no further business to discuss; Chairman David Connell called for a motion to adjourn. A motion was made and seconded with unanimous approval by the Board.

Respectfully Submitted,

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Jeff Wigington