

**Minutes of Board Meeting  
February 8, 2017  
10:00 a.m.**

**Present**

David Connell, Chairman  
Jeff Wigington  
Hubert Parker  
Jeff Markey  
Jim Cole  
Wallace Coopwood

**Not Present**

Bob Pierce  
Rachel Little

Also attending the meeting from the Attorney General's Office was Amy Radley, Brad Barber from Georgia Driving Academy, Shaquita Ogletree from Multi-Agency Alliance for Children, representing kids in foster care, Donald Kirkland from OPB, and DDS Staff.

**Establish Quorum/Call to Order**

Chairman David Connell confirmed the presence of a quorum and called the meeting to order at 10:10 a.m.

**Oath of Office**

Chairman David Connell gave the Oath of Office to DDS's new Commissioner, Spencer R. Moore. Commissioner Moore was recommended to the DDS Board of Directors by Governor Deal.

**Approval of Minutes**

Chairman Connell called for a motion to adopt the minutes from the December 14, 2016, Board meeting. A motion was made by Wallace Coopwood and seconded by Hubert Parker to approve the regular meeting minutes as presented with unanimous approval by the remaining Board members.

**Commissioner's Report**

Commissioner Moore began by thanking the Chairman and the members of the Board for their support. Moore made the following introductions: Shea Carter, Executive Assistant to the Commissioner, has been with the department for 28 years and worked with the Commissioner since 2013. Ricky Rich, Deputy Commissioner who will start on February 16<sup>th</sup> and is currently working for the Department of Juvenile Justice. Cynthia Stewart, who was not present, will be the Assistant to the Deputy Commissioner. Deborah Moore, not related to the Commissioner, will be taking over as our HR Director on February 16<sup>th</sup>. She comes from the Georgia Bureau of Investigations and brings over 30 years of experience. Mike Mitchell our Legislative Liaison will be taking over our new Governmental Affairs and Communication Division.

Commissioner Moore updated the Board on the 2017 amended and 2018 budget. The items included were:

2017 Amended Budget Items:

- OIS Investigative Salary Retention
- New Card Production System
- CDL Pad in Rome
- 10 Replacement Vehicles

2018 Budget Items:

- OIS Investigative Salary Retention and Support Staff
- Additional Staff for Sandy Springs CSC
- Bond Funding for new Gainesville CSC and CDL Pad

Mike Mitchell, gave an update on HB 136 which is our legislation sponsored by Representative Amy Carter (Valdosta). The bill does several things:

- Would eliminate the interim license and/or ID customers receive when they obtain or renew their driver's license, ID, instructional permit, or limited permit.
- For "blind parent permits," it would eliminate the requirement that the blind parent or guardian has previously held a valid driver's license.
- Would authorize DDS to contract with third-party debt collection agencies in order to recoup unpaid Super Speeder fees owed by out-of-state drivers, as well as give DDS the ability to report to credit bureaus.
- Align the fee for an 8-year commercial driver's license with that of a non-commercial driver's license (\$32).

Commissioner Moore talked about 2016 major accomplishments. DDS served 4,380,115 customers at our CSCs in 2016. The highest number of annual customers served in the history of DDS. The average wait time for those 4+ million customers was just 11 minutes, 40 seconds. DDS worked closely with the Department of Corrections and the Department of Juvenile Justice to streamline processes so that those in state custody can receive a license or ID upon release. Our Office of Investigative Services was recognized as being the second state law enforcement agency to receive State Law Enforcement Certification which is the gold standard. DDS amended the entire 14 chapters of the CDL Rules, with final adoption from the DDS Board in December 2016. The agency put forth an extra effort to implement several new initiatives to reduce Road Skills Test backlog and help meet the demand for qualified CDL drivers. We opened/renovated 6 CSCs this year. New centers opened in Atlanta, Dallas, and Fayetteville as well as renovated centers in Douglas, Kingsland, and Valdosta.

Bob Griffin, Director of Finance, gave an update on facilities. We recently added a 4<sup>th</sup> person to the facilities team. He presented a PowerPoint to show the before and after pictures of the Decatur CSC. Swainsboro is another location that was renovated this weekend.

Rick Miller, Director of Investigations, spoke about a fake ID ring in Gwinnett County. DDS Investigative Services reached out to the lead investigator for additional information and to offer any assistance in analyzing the information. No DDS employees, information or materials were found to be involved in the operation.

Commissioner Moore concluded his report by thanking the Board for their support of him and the agency.

### **Rules for Initial Approval**

Angelique McClendon, General Counsel, reviewed the following rules:

- 375-3-1-.34**      Application of Minors
- 375-5-5-.03**      For-hire Endorsement Requirements

Jeff Wigington motioned to approve the initial rule for adoption; Jim Cole seconded the motion with unanimous approval by the remaining Board members.

### **Citizen Waivers**

Willie C. Price - He is seeking an ID card in the name of Willie C. Price. He is 66 years old. He was born in Georgia. He is mentally disabled and being taken care of by his sister. He has Immunization record, life insurance document, medical records, Medicare card, Numident, and family record as alternative proof to satisfy the regulation.

Hubert Parker motioned to approve the waiver; Wallace Coopwood seconded the motion with unanimous approval by the remaining Board members.

Edward Eric Newman - He is seeking a driver's license in the name of Edward Eric Newman. He is 50 years old. His father and mother were born in Georgia. He has a copy of his father's and mother's birth certificates, marriage license of parents, parent's divorce decree, his hospital birth certificate, his French birth certificate, school record, military card and the affidavit from mother as alternative proof to satisfy the regulation.

Wallace Coopwood motioned to approve the waiver; Jeff Markey seconded the motion with unanimous approval by the remaining Board members.

June Morris - She is seeking a driver's license in the name of June Morris. She is 73 years old. She was born in New York. Received SS Application information showing her showing her guardian's name and not her birth parents. She has a marriage certificate, passport, divorce decree, Washington driver's license, military ID, legal name change, vital records, statements, and employment card as alternative proof to satisfy the regulation.

Wallace Coopwood motioned to approve the waiver; Jeff Markey seconded the motion with unanimous approval by the remaining Board members.

Shaun Mark Holbrook, Jr. - He is seeking a driver's license in the name of Shaun Mark Holbrook, Jr. He is 43 years old. He was born in Canada. His mother was a US citizen and his father was born in England. He has his mother's birth certificate, his Mother's marriage certificate, Immunization, School records, AL Driver's license, SS card and child support papers.

Jeff Wigington motioned to approve the waiver; Wallace Coopwood seconded the motion with unanimous approval by the remaining Board members.

Bonnie Campbell - She is seeking a driver license in the name of Bonnie Jane Campbell. She is 68 years old. She has a birth certificate, children's birth certificates, property deed, W-2's, death certificate of husband, Texas driver's license, utility bill, and retail card as alternative proof to satisfy the regulation.

Wallace Coopwood motioned to approve the waiver; Hubert Parker seconded the motion with approval by most of the remaining Board members. Jeff Wigington opposed the motion.

Shannon James Box - He is seeking a driver's license in the name of Shannon James Box. He is 48 years old. He has his father's birth certificate, his mother's birth certificate, his father's DD214, his German birth certificate, and his W-2 form as alternative proof to satisfy the regulation.

Jim Cole motioned to approve the waiver; Wallace Coopwood seconded the motion with unanimous approval by the remaining Board members.

#### **New or Old Business**

The next Board meeting will be held on March 8, 2017.

#### **Adjournment**

There was no further business to discuss; Chairman David Connell called a motion to adjourn. A motion was made by Coopwood and seconded by Jim Cole with unanimous approval by the Board.

Respectfully Submitted,

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Jeff Wigington