

Rule 375-5-6-.21 Program Closure

- ~~(1) Any Program that intends to permanently cease operations shall notify the Department, in writing, at least thirty (30) days prior to such date. The notification to the Department shall include the Program's closing date.~~
- ~~(2) Any Program that intends to permanently cease operations shall post a notice of its intent to close in a conspicuous area at the Program location, at least thirty (30) days prior to such date. The notice shall include the Program's date of closure, as well as advise Students and Offenders that have completed an Assessment Component within the previous year, but have yet to begin the Intervention Component, of their right to cancel their Intervention component contract with the Program, receive a full refund, and have their Assessment Component results transferred to a different Program of their choice free of charge.~~
- ~~(3) Any Program that intends to permanently cease operations, within five (5) business days immediately following notification to the Department, shall notify all Students or Offenders who have completed an Assessment Component with their Program during the previous year, but have not started or completed the Intervention Component, of the closure, in writing. The notification to Students and Offenders shall include the Program's date of closure, as well as inform these Students and Offenders of their right to cancel their Intervention component contract with the Program, receive a full refund, and have their Assessment Component results transferred to another Program of their choice free of charge.~~
- ~~(4) Any Program that intends to cease operations shall provide written notice of its intent to close to all prospective Student or Offender prior to executing an Assessment Component or Intervention Component contract.~~
- ~~(5) Any Program that permanently ceases operations shall, within three (3) business days following the date of closure, relinquish the following materials to the Department:
 - ~~(a) The official Program Certification;~~
 - ~~(b) All unused certificates of completion and replacement certificates of completion;~~
 - ~~(c) All Program Records, including assessment results, of Students who were assessed at the closed Program within the last year, but who did not complete the Intervention Component at that Program;~~
 - ~~(d) A sample copy of the letter the above Students received notifying them of the closure of the Program;~~
 - ~~(e) The Program card files or a printout of the computer card files for the past five calendar years; and~~
 - ~~(f) Any other Program records designated by the Department.~~~~
- ~~(6) Programs may request to temporarily cease operations for a period of up to ninety (90) days.~~
- ~~(7) Programs that are approved by the Department to temporarily cease operations shall comply with all requirements outlined in this chapter.~~
- ~~(8) Programs shall be responsible for all costs associated with the shipment of materials to and from the Department during a period of temporary suspension.~~

Repealed and replaced

Authority: O.C.G.A. Secs. 40-5-82, 40-5-83.

SYNOPSIS

STATEMENT OF PURPOSE OF PROPOSED RULE

The purpose of this amendment is to repeal this rule and replace it with a new version of 375-5-6-.21.

DIFFERENCE BETWEEN EXISTING AND PROPOSED RULES

This version of the rule is being repealed to be replaced with a new version with new requirements and different formatting.